

AIGA DFW Professional Development Chair

Minimum Tenure: 2 years

Maximum Tenure: 4 years

Mission:

Oversee the chapter's programming in the area of professional development by crafting events and communications related to design career growth and advancement.

Responsibilities:

- Craft questions for the AIGA DFW community survey that help us better understand the current design career related needs of our local audience
- Plan events, content, and/or programs that address shifting professional needs from year to year
- Organize yearly Mentor Mixer plus one additional event addressing professional growth each year
- Maintain an updated list of design leaders to serve as professional growth mentors in our local design community
- Ensure that AIGA DFW's professional development event objectives are aligned with AIGA national initiatives as well as our chapter's purpose statement
- Strategize connections between the professional design industry and AIGA DFW
- Foster AIGA's presence in the community as a source for professional resources
- Build AIGA DFW as an outlet for professional designers to share ideas and grow in their field
- Attend most AIGA DFW events, one board meeting per month, and the annual board retreat

Skills + Traits:

- Excellent verbal and written communication skills.
- Experience managing projects and keeping a detailed follow up schedule.
- Organized and can easily multitask on a variety of projects.
- Works well remotely: resourceful, independent, self-motivated, digital team player.
- Possess cross-cultural literacy