AIGA DFW Professional Development Chair

Minimum Tenure: 2 years
Maximum Tenure: 4 years

Mission:
Oversee the chapter’s programming in the area of professional development by crafting events and communications related to design career growth and advancement.

Responsibilities:
● Craft questions for the AIGA DFW community survey that help us better understand the current design career related needs of our local audience
● Plan events, content, and/or programs that address shifting professional needs from year to year
● Organize yearly Mentor Mixer plus one additional event addressing professional growth each year
● Maintain an updated list of design leaders to serve as professional growth mentors in our local design community
● Ensure that AIGA DFW’s professional development event objectives are aligned with AIGA national initiatives as well as our chapter’s purpose statement
● Strategize connections between the professional design industry and AIGA DFW
● Foster AIGA’s presence in the community as a source for professional resources
● Build AIGA DFW as an outlet for professional designers to share ideas and grow in their field
● Attend most AIGA DFW events, one board meeting per month, and the annual board retreat

Skills + Traits:
● Excellent verbal and written communication skills.
● Experience managing projects and keeping a detailed follow up schedule.
● Organized and can easily multitask on a variety of projects.
● Works well remotely: resourceful, independent, self-motivated, digital team player.
● Possess cross-cultural literacy